

### **TWENTY-SIXTH Meeting - Regular Session**

The Town of Oakville Council met in regular session this 4<sup>th</sup> day of July 2006 in Council Chambers of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 7:30 p.m.

- Present: Mayor - Ann Mulvale
- Councillors - Keith Bird  
- Cathy Duddeck  
- Marc Grant  
- Jeff Knoll  
- Mike Lansdown  
- Fred Oliver  
- Ralph Robinson  
- Janice Wright
- Staff - G. Lalonde, Acting Chief Administrative Officer  
- D. Bloomer, Acting Commissioner of Infrastructure & Transportation Services  
- D. Lunardo, Commissioner of Community Services  
- D. Carr, Town Solicitor  
- C. Toth, Director of Environmental Policy  
- J. Lanaus, Acting Director, Information Systems & Solutions  
- P. Elliott-Spencer, Director of Finance & Treasurer  
- L. Horlor, Controller, Finance Department  
- P. Bouillon, Assistant Clerk  
- M. Milhomens, Supervisor of Marketing  
- C. Best, Town Clerk  
- K. Patrick, Supervisor of Council & Committee Services
- Regrets: Councillors - Tom Adams  
- Allan Elgar  
- Renee Sandelowsky  
- Chris Stoate

### **Declarations of Pecuniary Interest**

Councillor Wright declared a pecuniary interest with respect to Item 7 – Traffic Advisory Committee minutes of June 7, 2006, Section 6(b) – Request to Restrict On Street Parking Along Both Sides of Valleybrook Drive in the Area of Valleybrook Park, from the Community Services Committee meeting of June 27, 2006 as she resides on that street.

### **Confirmation of Minutes of the previous Council Meeting(s)**

#### **Minutes of the Regular Session of Council, JUNE 19, 2006**

#### **Minutes of the Regular Session of Council, JUNE 26, 2006**

Moved by Councillor Duddeck

Seconded by Councillor Knoll

That the minutes of the regular meetings of Council dated June 19, 2006 and June 26, 2006 be approved.

CARRIED

## **DELEGATIONS**

Alex Bystrin, President and CEO, Oakville Hydro Corporation, re: Oakville Hydro Corporation Shareholder Report, Item #1 on this evening's agenda.

Don McMartin, re: Traffic Advisory Committee Meeting of June 7, 2006 (Traffic Concerns Along Eighth Line), Item #7 of the Community Services Committee of June 27, 2006.

Anthony Abraham, re: Traffic Advisory Committee Meeting of June 7, 2006 (Traffic Concerns Along Eighth Line), Item #7 of the Community Services Committee of June 27, 2006.

Mario Lourenco, re: Traffic Advisory Committee Meeting of June 7, 2006 (Traffic Concerns Along Eighth Line), Item #7 of the Community Services Committee of June 27, 2006.

Andreas Graetsch, re: Traffic Advisory Committee Meeting of June 7, 2006 (Traffic Concerns Along Eighth Line), Item #7 of the Community Services Committee of June 27, 2006.

## **WAIVING OF PROCEDURE BY-LAW**

Moved by Councillor Duddeck

Seconded by Councillor Grant

That in accordance with Section 3.4 (9) of the Procedure By-law, leave be given to permit Michael Trafford to speak to the traffic concerns along Eighth Line – Item #7 of the Community Services Committee meeting of June 27, 2006.

CARRIED

Michael Trafford, re: Traffic Advisory Committee Meeting of June 7, 2006 (Traffic Concerns Along Eighth Line), Item #7 of the Community Services Committee of June 27, 2006.

## **STANDING COMMITTEE / COMMITTEE OF THE WHOLE REPORTS**

### **Community Services Committee, JUNE 27, 2006**

Moved by Councillor Bird

Seconded by Councillor Knoll

That the recommendations of the Community Services Committee meeting of June 27, 2006 be approved, subject to the separation of Item 6 – Conversion of Pedestrian Crossovers and the sections of Item 7 – Traffic Advisory Committee Minutes from the meeting of June 7, 2006 pertaining to Item 6(a) Traffic Concerns along Eighth Line between Dundas Street and Upper Middle Road and Item 6(b) Request to Restrict On Street Parking Along Both Sides of Valleybrook Drive in the Area of Valleybrook Park, for further discussion and in recognition of Councillor Wrights pecuniary interest, respectively.

CARRIED

The Mayor called for the vote on the recommendation of the Community Services Committee meeting of June 27, 2006 pertaining to Item 6 – Conversion of Pedestrian Crossovers.

CARRIED

**Community Services Committee, JUNE 27, 2006 continued**

The Mayor called for a separate vote on the recommendation of the Community Services Committee meeting of June 27, 2006 pertaining to Item 7 - Traffic Advisory Committee minutes of June 7, 2006, Item 6(b) – Request to Restrict On Street Parking Along Both Sides of Valleybrook Drive in the Area of Valleybrook Park in recognition of Councillor Wrights pecuniary interest.

CARRIED

(Councillor Wright having declared a pecuniary interest did not vote with respect to this matter.)

Moved by Councillor Wright

Seconded by Councillor Robinson

That the recommendation of the Community Services Committee meeting of June 27, 2006 pertaining to Item 7 - Traffic Advisory Committee minutes of June 7, 2006, Item 6 (a) – Traffic Concerns along Eighth Line between Dundas Street and Upper Middle Road, be approved, as amended to read as follows: (note bolding denotes the amendments)

1. That the petition submitted by stakeholders along Eighth Line between Upper Middle Road and Dundas Street, on March 28, 2006, identified in the staff report dated May 29, 2006, from the Department of Engineering and Construction, be received;
2. That traffic control signals be implemented at the intersection of Eighth Line and Kestell Boulevard **by the fall of 2006**;
3. That staff be requested to review and report back on the feasibility of implementing:
  - a. traffic control signals at the intersection of Eighth Line and Grenville Drive-Glanbrook Avenue;
  - b. a four-way stop, traffic control signals, or intersection pedestrian signals, at the intersection of Eighth Line and Ravineview Way; and
  - c. truck restrictions on Eighth Line, between Dundas Street and Upper Middle Road, and the impact such implementation would have on overall truck routes in the area; andthat the staff reports include financial implications and possible funding options;
4. That staff enhance the pavement markings and traffic signage along Eighth Line, between Upper Middle Road and Dundas Street **by the end 2006**;
5. That staff continue to work with the Halton Regional Police Service **and the residents** to initiate a radar speed enforcement program along Eighth Line, between Dundas Street and Upper Middle Road;
6. That staff provide Council with options for additional medians features **including mountable medians and the potential for hatch marks similar to and subject to information relevant to the project on Rebecca Street**;
7. That staff be requested to report back on the school crossing guard issue with respect to Eighth Line, prior to the 2006-2007 school year;

(continued)

**Community Services Committee, JUNE 27, 2006 continued**

8. That staff conduct annual speed, turning counts and control assessments along Eighth Line and report to the Traffic Advisory Committee on the results;
9. That the Ministry of Transportation be urged to address the upgrading of the Highway No. 403 and Queen Elizabeth Way interchange on a priority basis, to mitigate unnecessary truck traffic in residential neighbourhoods in northeast Oakville **by the end of 2006**; and
- 10. That the Region of Halton be requested to initiate the reconstruction of Ninth Line prior to the scheduled date of 2009.**

CARRIED

**Community Services Committee, MAY 24, 2006 re: Item C1**

Moved by Councillor Knoll

Seconded by Councillor Grant

That the recommendation of the Community Services Committee meeting of May 24, 2006 regarding Item C1 – Sale of Public Works Site, 2274 – 2320 Trafalgar Road (recommending approval of the staff recommendation as contained in the confidential report dated May 16, 2006 from the Legal Department), be received and the matter be referred back to staff for further review and report to the Community Services Committee meeting of August 8, 2006, with a recommended course of action.

CARRIED

**Administrative Services Committee, JUNE 27, 2006**

Moved by Councillor Knoll

Seconded by Councillor Grant

That the recommendations of the Administrative Services Committee meeting of June 27, 2006 be approved.

CARRIED

**AGENDA ITEMS**

1. **A) Oakville Hydro Corporation Shareholders Report**  
**- Report from Alex Bystrin, President and CEO Oakville Hydro Corporation, June 27, 2006**
- B) Oakville Hydro**  
**- Report from the Commissioner of Corporate Services**

Moved by Councillor Bird

Seconded by Councillor Knoll

That the resolutions submitted by the Oakville Hydro Corporation on June 27, 2006 regarding Oakville Hydro's financial statements, election of directors and appointment of auditors be approved; and

That staff negotiate a dividend policy with Oakville Hydro for Council approval.

CARRIED

**NEW BUSINESS**

**NOTICE OF MOTION**

In accordance with Section 6.1 of the Procedure By-law this Notice of Motion is submitted by Councillors Stoate and Duddeck for consideration at the next Council Meeting of August 10, 2006.

**Notice of Motion regarding Official Plan Review Consultation**

WHEREAS responding to development applications which differ from residents' expectations often result in adversarial proceedings and in significant costs and unsatisfactory outcomes,

THEREFORE BE IT RESOLVED, that Town staff engage with residents and the development community in conjunction with the current Official Plan review, with a view to developing strategies that will encourage and promote development consistent with the residents' vision of their community as expressed in the Official Plan and Zoning By-law to reduce the likelihood of applications which are inconsistent with that vision.

**REQUESTS FOR REPORTS**

Moved by Councillor Robinson

Seconded by Councillor Wright

That staff report back on the correspondence dated June 19, 2006 from Andrew Lee, Treasurer & WSIB/Benefit Representative, Oakville Professional Fire Fighters Association with respect to seeking support from Council to call upon the Provincial Government to review the way occupational disease claims are handled for firefighters and to introduce presumptive legislation for timely claims.

CARRIED

**CONSIDERATION AND READING OF BY-LAWS**

Moved by Councillor Duddeck

Seconded by Councillor Wright

That this be authority to give first, second, third and final reading to the following by-laws:

2006-161 A by-law to regulate the keeping of refrigerators and freezers and the disposal of same. (Re: ASC Item 4)

2006-167 A by-law to confirm proceedings of a meeting of Council.

CARRIED

**ADJOURNMENT**

Moved by Councillor Knoll

Seconded by Councillor Duddeck

That this meeting now adjourn.

CARRIED

The meeting adjourned at 9:30 p.m.

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ANN MULVALE  
MAYOR

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CATHIE L. BEST  
TOWN CLERK

### **TENTH Meeting - Regular Session**

The Community Services Committee met in regular session this 27<sup>th</sup> day of June 2006, in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 7:32 p.m.

- Present: Chairperson - Councillor Tom Adams
- Councillors - Cathy Duddeck  
- Jeff Knoll  
- Ralph Robinson  
- Renee Sandelowsky  
- Chris Stoate
- Staff - D. Lunardo, Commissioner of Community Services  
- D. Bloomer, Acting Commissioner of Infrastructure Services  
- C. Toth, Director of Environmental Policy  
- S. McMillan, Manager of Traffic Engineering  
- M. Millman, Manager of Realty Services  
- D. Wong, Traffic Engineer  
- C. Clapham, Traffic Technologist  
- A. Bell, Traffic Technician  
- L. Morgan, Committee Coordinator

Also Present: Councillor - Janice Wright

### **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

### **AGENDA ITEMS**

1. **Declaration of Surplus and Sale of Lands – Parts 1, 2 and 3, Plan 20R-16269 – 2367 Upper Middle Road - Georgantopoulos**  
- **Report from the Realty Services, Legal Department, May 25, 2006**

Moved by Councillor Sandelowsky

1. That the lands described as Parts 1, 2 and 3, on Plan 20R-16269 be declared surplus to the needs of the Town of Oakville; and
2. That the Legal Department be directed to give notice to the public of the proposed disposition of said lands in compliance with the *Municipal Act* and the Town of Oakville By-law 1995-71.

CARRIED

2. **Declaration of Surplus and Sale of Lands – Block 460, Plan 20M-805 - 2367 Upper Middle Road - Georgantopoulos**  
- **Report from Realty Services, Legal Department, May 25, 2006**

Moved by Councillor Sandelowsky

1. That the lands described as Block 460, on Plan 20R-805 be declared surplus to the needs of the Town of Oakville; and

(continued)

**Item 2 - Declaration of Surplus and Sale of Lands – Block 460, Plan 20M-805 - 2367 Upper Middle Road – Georgantopoulos** (continued)

2. That the Legal Department be directed to give notice to the public of the proposed disposition of said lands in compliance with the *Municipal Act* and the Town of Oakville By-law 1995-71.

CARRIED

**3. Conversion of Lakeshore Road and Morden Road Pedestrian Crossover**

- **Report from Department of Engineering and Construction, June 15, 2006**

Moved by Councillor Duddeck

1. That the staff report regarding the conversion of the Lakeshore Road and Morden Road pedestrian crossover, dated June 15, 2006, be received; and
2. That the installation of intersection pedestrian signals at the intersection of Lakeshore Road and Morden Road, be approved.

CARRIED

**4. Status of Toronto Pesticide By-law No. 456-2003**

- **Report from the Director, Environmental Policy, June 15, 2006**

Moved by Councillor Duddeck

That the staff report dated June 15, 2006, from the Director, Environmental Policy, regarding the status of the Toronto Pesticide By-law No. 456-2003, be received.

CARRIED

**5. Pesticide Awareness Program**

- **Report from the Director, Environmental Policy, June 20, 2006**

Moved by Councillor Sandelowsky

1. That the report on the Pesticide Awareness Program, dated June 20, 2006, be received;
2. That staff be requested to report annually on the workplan regarding pesticide awareness and notification, prior to the spraying season; and
3. That staff be requested to advise Council of the establishment of any proposed committees related to pesticide management and that, if established, any such committee include both industry representatives and anti-pesticide group representatives.

CARRIED



**6. Conversion of Pedestrian Crossovers**

- **Report from Department of Engineering and Construction,  
June 8, 2006**

Moved by Councillor Duddeck

1. That the staff report regarding the conversion of pedestrian crossovers, dated June 8, 2005, be received; and
2. That the retrofitting of pedestrian crossovers to either intersection pedestrian signals or full traffic signals, be included for consideration in future capital program reviews.

CARRIED

**7. Traffic Advisory Committee (June 7, 2006)**

*Councillor Adams appointed Councillor Duddeck Acting Chair and vacated the Chair.*

Moved by Councillor Adams

That the following recommendations, as amended, pertaining to Item 6a - Traffic Concerns along Eighth Line between Dundas Street and Upper Middle Road, of the Traffic Advisory Committee minutes from its meeting on June 7, 2006, be approved and the remainder of the minutes be received:

- “1. That the petition submitted by stakeholders along Eighth Line between Upper Middle Road and Dundas Street, on March 28, 2006, identified in the staff report dated May 29, 2006, from the Department of Engineering and Construction, be received;
4. That traffic control signals be implemented at the intersection of Eighth Line and Kestell Boulevard on a proactive basis;
5. That staff be requested to review and report back on the feasibility of implementing:
  - a. traffic control signals at the intersection of Eighth Line and Grenville Drive-Glanbrook Avenue;
  - b. a four-way stop, traffic control signals, or intersection pedestrian signals, at the intersection of Eighth Line and Ravineview Way; and
  - c. truck restrictions on Eighth Line, between Dundas Street and Upper Middle Road, and the impact such implementation would have on overall truck routes in the area; andthat the staff reports include financial implications and possible funding options;
6. That staff enhance the pavement markings and traffic signage along Eighth Line, between Upper Middle Road and Dundas Street;

(continued)

**Item 7 - Traffic Advisory Committee** (June 7, 2006) (continued)

7. That staff continue to work with the Halton Regional Police Service to initiate a radar speed enforcement program along Eighth Line, between Dundas Street and Upper Middle Road;
6. That staff provide Council with options for additional median features;
7. That staff be requested to report back on the school crossing guard issue with respect to Eighth Line, prior to the 2006-2007 school year;
8. That staff conduct annual speed, turning counts and control assessments along Eighth Line and report to the Traffic Advisory Committee on the results; and
10. That the Ministry of Transportation be urged to address the upgrading of the Highway No. 403 and Queen Elizabeth Way interchange on a priority basis, to mitigate unnecessary truck traffic in residential neighbourhoods in northeast Oakville."

CARRIED

*Councillor Adams resumed the Chair.*

Moved by Councillor Knoll

That the following recommendation pertaining to Item 6b - Request to Restrict On-Street Parking along Both Sides of Valleybrook Drive in the Area of Valleybrook Park, of the Traffic Advisory Committee minutes from its meeting on June 7, 2006, be approved:

"That on-street parking along Valleybrook Drive and Pineview Drive remain status quo."

CARRIED

**8. Oakville Harbours Advisory Committee** (May 25, 2006)

Moved by Councillor Robinson

That the minutes of the Oakville Harbours Advisory Committee from its meeting held on May 25, 2006, be received.

CARRIED

**9. Environmental Strategic Plan (ESP) Advisory Committee** (May 31, 2006)

Moved by Councillor Robinson

That the minutes of the Environmental Strategic Plan (ESP) Advisory Committee from its meeting held on May 31, 2006, be received.

CARRIED

**10. Parks and Recreation Advisory Committee (June 7, 2006)**

Moved by Councillor Robinson

That the minutes of the Parks and Recreation Advisory Committee from its meeting held on June 7, 2006, be received.

CARRIED

**11. Accessibility Advisory Committee (June 8, 2006)**

Moved by Councillor Robinson

That the minutes of the Accessibility Advisory Committee from its “no quorum” meeting held on June 8, 2006, be received.

CARRIED

**12. Oakville Youth Advisory Committee (June 8, 2006)**

Moved by Councillor Robinson

That the minutes of the Oakville Youth Advisory Committee from its meeting held on June 8, 2006, be received.

CARRIED

**C-1. Sale of Land – Part Block 36, Plan 20M-831**

- **Confidential Report from the Legal Department, May 29, 2006**

Moved by Councillor Duddeck

That recommendation contained in the confidential report dated May 29, 2006, from the Legal Department, be approved.

CARRIED

**C-2. Purchase of Land – Block 5, Plan 20R-12381**

- **Confidential Report from the Legal Department, June 5, 2006**

Moved by Councillor Duddeck

That recommendations contained in the confidential report dated June 5, 2006, from the Legal Department, be approved.

CARRIED

**C-3. Transfer of Permanent Easement to Bell Canada over Part 1,  
Plan 20R-15613 Sandpiper Road/Third Line – Block 48, Plan 20M-658  
- Confidential Report from the Legal Department, May 29, 2006**

Moved by Councillor Duddeck

That recommendation contained in the confidential report dated May 29, 2006,  
from the Legal Department, be approved.

CARRIED

**ADJOURNMENT**

Moved by Councillor Duddeck

That this meeting now adjourn.

CARRIED

The meeting adjourned at 10:50 p.m.

### **TENTH Meeting - Regular Session**

The Administrative Services Committee met in regular session this 27th day of June, 2006 in Committee Room 2 of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 7:30 p.m.

Present: Chairperson - Councillor Fred Oliver

Mayor - Ann Mulvale  
Councillors - Keith Bird  
- Allan Elgar  
- Marc Grant  
- Mike Lansdown  
- Janice Wright (Left at 7:40 p.m.)

Staff - G. Lalonde, Commissioner of Corporate Services  
- P. Elliott-Spencer, Director of Finance & Treasurer  
- C. Best, Town Clerk  
- P. Bouillon, Assistant Clerk  
- N. Chandra, Assistant Town Solicitor  
- D. Huctwith, Assistant Town Solicitor  
- J. Lanaus, Manager, Network Services  
- E. Roberts, Manager of Revenue & Tax Collector  
- N. Sully, Manager, Client Support & Financial Reporting  
- M. Western, Manager, Accounting Operations  
- L. Horlor, Controller  
- M. Millman, Manager of Realty Services  
- J. Barry, Acting Supervisor of By-law Enforcement  
- M. Fogarty, Acting Supervisor of By-law Enforcement  
- N. Karamians, Committee Coordinator

Also Present: Councillor - Jeff Knoll

### **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

### **AGENDA ITEMS**

1. **The Ontario Mayors for Automotive Investment Call for Resolution Against Canada/Korea Free Trade Agreement**  
**- Report from the Oakville Economic Development Alliance, June 19, 2006**

Moved by Councillor Grant

That the resolution, attached as Appendix A to the Oakville Economic Development Alliance report dated June 19, 2006, put forward by the Ontario Mayors for Automotive Investment (OMAI) which asks the Government of Canada to cancel negotiations for a free trade agreement with Korea, be supported.

CARRIED

2. **Cherokee Canada Inc.**  
**Satisfaction of Conditions of Severance**  
**- Report from Legal Department, June 19, 2006**

Moved by Councillor Grant

That the Mayor and Clerk be authorized to execute the Environmental Remediation Escrow Agreement between Cherokee Oakville Property Limited Partnership, the Town of Oakville, and Deloitte & Touche LLP.

CARRIED

3. **Revised Terms of Reference – Accessibility Advisory Committee**  
**- Report from Commissioner of Community Services, June 14, 2006**

Moved by Councillor Grant

That the terms of reference for the Town's Accessibility Advisory Committee, attached as Appendix A to the report from the Commissioner of Community Services dated June 14, 2006, be revised to address the following changes:

- a. Increasing the membership of the Committee from 8 to 11 members; and
- b. Increasing the number of times the Committee meets per year from quarterly to monthly.

CARRIED

4. **By-law 2006-161, A By-law to Regulate the Keeping of Refrigerators and Freezers and the Disposal of Same**  
**- Report from Clerk's Department, June 8, 2006**

Moved by Councillor Grant

That By-law 2006-161, a by-law to regulate the keeping of refrigerators and freezers and the disposal of the same, be passed.

CARRIED

5. **Hydro Liaison Sub-Committee**  
**- Report from the Town Clerk, June 19, 2006**

Moved by Councillor Grant

That the Terms of Reference for the Hydro Liaison Sub-Committee, attached as Appendix A to the June 19, 2006 report of the Town Clerk, be approved as amended under Section 1 in Deliverables to read, "meeting with the Oakville Hydro Board of Directors as required at the call of the Chair of the Hydro Liaison Sub-Committee", and under Section 5, Meeting Schedule, in the second paragraph with the addition of the words, "and notice of such issues shall be circulated to all Members of Council prior to the meeting".

CARRIED

6. **Services of the Oakville and District Humane Society**  
**- Report from Clerk's Department, June 19, 2006**

Moved by Councillor Grant

That the report from the Clerk's Department dated June 19, 2006 addressing the services of the Oakville and District Humane Society be received.

CARRIED

7. **Establishment of Reserve Fund – Community Infrastructure Development Fund**  
**- Report from Finance Department, June 16, 2006**

Moved by Councillor Grant

1. That the establishment of an interest bearing Community Infrastructure Development Reserve Fund be approved;
2. That the purpose of the reserve fund be to provide a capital funding source for future Parks, Recreation and Culture infrastructure; and
3. That the funding source for the Community Infrastructure Development Reserve Fund be from the net proceeds of the sale of surplus Town lands, with the exception of net proceeds identified as a source of funding for an approved capital project.

CARRIED

8. **Progress Report and Financial Results as of April 30, 2006**  
**- Report from Finance Department, June 8, 2006**

Moved by Councillor Grant

1. That the Progress Report and Financial Results as of April 30, 2006 be received;
2. That the transfers to and from the Reserves and Reserve Funds and transactions as contained in the report from the Finance Department dated June 8, 2006 be approved; and
3. That the relocation of Parking Operations to the South East Depot and related renovations at an estimated cost of \$100,000 be approved and funded from Parking Capital Works in Progress, as outlined in the report from the Finance Department dated June 8, 2006.

CARRIED

**C-1. 174 Kerr Street – Lease Amendment with Scouts Canada, First Glen Abbey Group**

**- Confidential Report from Legal Department, June 6, 2006**

Moved by Mayor Mulvale

That the recommendation contained in the confidential report from the Legal Department dated June 6, 2006 be approved.

CARRIED

**C-2. Lease Extension – Golden Hawks Air Cadets Squadron**

**- Confidential Report from Legal Department, June 6, 2006**

Moved by Mayor Mulvale

That the recommendation contained in the confidential report from the Legal Department dated June 6, 2006 be approved.

CARRIED

**9. Corporate Policy and Procedure Review Information Systems and Solutions Department**

**- Report from Information Systems and Solutions Department and the Clerk's Department, June 9, 2006**

Moved by Councillor Lansdown

1. That the following revised Policies, attached as Appendix A to the report of the Information Systems and Solutions and Clerk's Departments dated June 9, 2006, be approved and the former Information Technology Policies be rescinded:

a. General Use of Information Technology Resources Policy (CA-ISS-001) replacing, former Policies 02-01-21, 02-01-01, 02-01-02, 02-01-03, 02-01-04, and 02-01-05; and

b. Website Linking Policy (CA-ISS-002), replacing former Policy 02-01-08.

CARRIED

**10. Proposal to License Oakville Pet Shops**

**- Report from Clerk's Department, June 5, 2006**

Moved by Mayor Mulvale

1. That a Task Force be established by the Clerk's Department to develop a by-law to license shops, places or premises where, in the calendar year, more than three animals for use as pets are kept and sold;

2. That the Task Force include 2 Members of Council, a local veterinarian, a representative from the Ontario Society for the Prevention of Cruelty to Animals (OSPCA), a staff representative from the local Humane Society, two members of the public (drawn from the ranks of the Board of Directors of the local Humane Society), a representative from the pet shop industry and a member of the By-law Enforcement Department; and



**Item 10 - Proposal to License Oakville Pet Shops: Continued**

3. That Members of Council interested in participating on this Task Force advise the Town Clerk accordingly.

CARRIED

11. **Leasing of Taxicab Plates**  
**- Report from Clerk's Department, May 4, 2006**

**In-camera**

Moved by Mayor Mulvale

That this Committee proceed in-camera for the purpose of the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose relating to Item 11 and Confidential Item C-3.

CARRIED

The Committee resolved in camera at 10:05 p.m.

**Beyond the Hour**

Moved by Mayor Mulvale

That this meeting proceed beyond the hour of 11:00 p.m. but no later than 11:30 p.m.

CARRIED

The Committee resolved out of camera at 11:10 p.m.

Moved by Mayor Mulvale

That the report of the Clerk's Department dated May 4, 2006 regarding the Leasing of Taxicab Plates be referred back to staff for a further legal report with respect to clarification concerning the legal matters raised during the in-camera session of this evening's meeting.

CARRIED

**C-3. Taxicab Leasing Proposal**  
**- Confidential Report from Legal Department, May 5, 2006**

Moved by Mayor Mulvale

That the confidential report from the Legal Department dated May 5, 2006 be received.

CARRIED

**AUDIT SUB-COMMITTEE**

Moved by Mayor Mulvale

That the Administrative Services Committee convene into a meeting of the Audit Sub-Committee for the purpose of addressing Item C-4 the 2005 Audit Report.

CARRIED

**In-camera**

Moved by Mayor Mulvale

That the Audit Sub-Committee proceed in-camera for the purpose of the security of the property of the municipality relating to Confidential Item C-4.

CARRIED

The Committee resolved in camera at 11:15 p.m.

The Committee resolved out of camera at 11:22 p.m.

**C-4. 2005 Audit Report  
- Confidential Report from Finance Department, June 12, 2006**

Moved by Mayor Mulvale

That the recommendation contained in the confidential report of the Finance Department dated June 12, 2006 be approved.

CARRIED

Moved by Councillor Lansdown

That the Audit Sub-Committee re-convene into the Administrative Services Committee.

CARRIED

**Recess**

Moved by Councillor Bird

That this meeting now recess to be reconvened on June 28, 2006, at 7:00 p.m.

CARRIED

The meeting recessed at 11:24 p.m.

### TENTH Meeting - Regular Session

The Administrative Services Committee reconvened this 28th day of June, 2006 in the Chief Administrative Officer's (CAO's) Boardroom of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 7:00 p.m.

- Present: Chairperson - Councillor Fred Oliver
- Mayor - Ann Mulvale  
Councillors - Keith Bird  
- Allan Elgar  
- Marc Grant  
- Mike Lansdown
- Staff - G. Lalonde, Commissioner of Corporate Services  
- P. Elliott-Spencer, Director of Finance & Treasurer  
- C. Best, Town Clerk  
- N. Sully, Manager, Client Support & Financial Reporting  
- M. Western, Manager, Accounting Operations
- Regrets: - Janice Wright

### 13. 2007 Budget Guidelines - Report from Finance Department, June 16, 2006

Moved by Mayor Mulvale

That Council, in recognition that the 2007 Budget Committee will not be struck until December 2006, provide the following guidelines to staff to assist in their preparation of the staff recommended 2007 Budget recognizing that these guidelines represent a starting point only which will be updated in future reports:

1. That staff develop a long term forecast of Capital Needs, incorporating infrastructure renewal requirements, growth requirements, approved master plans and identification of the impact on future operating budgets;
2. That the staff developed 2007 Base Budget be prepared within a guideline of a 4.0% tax increase;
3. That staff develop the 2007 Budget incorporating user fees increases required to maintain or improve existing cost recovery ratios, and identify the implications of lower fee increases;
4. That the staff developed 2007 Budget, in accordance with Council policy, include a 1% tax rate increase for the Capital Levy, to provide funding to address the Town's infrastructure needs;
5. That staff identify possible reductions to the base budget, including possible reductions in service levels, to achieve a 2.5% Base Budget tax increase, excluding the Capital levy;
6. That staff be requested to prepare tentative decision packages for new requests required to meet the increased need for services arising from growth, at existing service levels, and for mandated service level increases, including identification of the impacts of not undertaking the decision packages;
7. That the recommended decision packages for the Budget Committee's consideration not exceed 2% on the tax levy;

(continued)

**Item 13 - 2007 Budget Guidelines continued**

8. That staff also identify any new requests that could not be accommodated in the above guideline and the implications of not undertaking these requests, for the consideration of the Budget Committee;
9. That the CAO identify one department to undertake a 'ground up' review of services, service levels and costs; and
10. That staff report back identifying where Council has discretion to eliminate municipal programs.

CARRIED

**AUDIT SUB-COMMITTEE**

Moved by Mayor Mulvale

That the Administrative Services Committee convene into a meeting of the Audit Sub-Committee for the purpose of addressing Item 12.

CARRIED

12. **2005 Financial Statements**  
**- Report from Finance Department, June 14, 2006**

Moved by Councillor Elgar

That the Town of Oakville's 2005 Consolidated Financial Statements be approved.

CARRIED

Moved by Mayor Mulvale

That the Audit Sub-Committee re-convene into the Administrative Services Committee.

CARRIED

**ADJOURNMENT**

Moved by Mayor Mulvale

That this meeting now adjourn.

CARRIED

The meeting adjourned at 8:08 p.m.